

### Request for Transcript Evaluation

PLEASE PRINT

Name: \_\_\_\_\_  
(Last) (First) (Middle)

If you currently enrolled at UNL ISHS, your student ID #: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (Stat) ( Zip)

Daytime Phone (include area code) : \_\_\_\_\_

Email Address: \_\_\_\_\_

- Please send my evaluation to the above email address
- Please mail my evaluation to the home address above
- Please send to: \_\_\_\_\_

What school(s) are sending transcripts? \_\_\_\_\_

\_\_\_\_\_

The transcripts are being (circle one): Mailed or Faxed to 402-472-1901

The Independent Study High School has a one-time transcript evaluation fee of \$30 for each student. When a transcript from another school is received for the intent of applying those credits towards a high school diploma from the Independent Study High School, the \$30 fee applies. After payment is received, the transcript will be given to our academic adviser to evaluate.

The transcript evaluation fee can be paid by check, money order, or credit card. We accept Visa, MasterCard, and American Express. If you pay by credit card, please provide the card number, expiration date, and the name and billing address of the cardholder. You may complete the section below with your credit card information. Or, we can accept credit card payment over the phone. **Our toll-free telephone number is 1-866-700-4747.** If you mail in payment, please be sure to include your name and the words transcript evaluation fee. Our mailing address is UNL – ISHS, P.O. Box 888400, Lincoln, NE 68588-8400.

Please bill my credit card \$30.00 for a transcript evaluation. My credit card is

Card number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name as it appears on the card: \_\_\_\_\_

Credit card billing address: \_\_\_\_\_  
(street) (zip)

Would you like a customer service representative to call you after you receive your transcript evaluation to assist you with the registration process?

\_\_\_\_\_ Yes, please call me at the above number \_\_\_\_\_ No, I will contact you